

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH, BHOPAL
Deemed to be University under distinct Category

No. NITTR/Audit/2025-26/1744

Date: 18-2-26

ORDER

As per office of the Director General of Audit (Central Receipt) Letter No. CEA-1/AMG-1/F-269/D-341 dated 16-02-2026, the Performance Audit is scheduled to be conducted w.e.f. 20/02/2026 to 06/03/2026, wherein period of audit shall be ~~done~~^{covered} since Inception up to December 2025. The Accounts Officer is hereby directed to coordinate all activities related to the Audit under the supervision of Dean Administration/Chairman, FAC/Sr. Administrative Officer/Administrative Officer in collaboration with the Accounts Section staff. It is hereby instructed that concerned department & section to ensure that all papers, documents and relevant files related to the audit must be submitted through Accounts Officer only. It is also advised that in case the audit party desires to have discussion with any of the Heads of Department/Sections, Dean Administration/Sr. Administrative Officer, Administrative Officer/Accounts Officer be consulted before discussion with Audit Party. All employees of the institute are advised to not take leave during the audit period.

The Coordinators of Extension Centre Pune, Ahmedabad, Goa and Raipur are hereby directed to prepare all records for the audit purpose. One person each from Extension Centers has to be detailed to provide all records to Accounts Officer whenever asked.

Authority: - Director's approval dated 18-02-2026


Sr. Administrative Officer
& Registrar In-charge

Copy to:-

1. All Deans/Heads of Deptt/Centers/Sections, NITTR, Bhopal
2. Dean E&IM and State officer – To arrange space facility to the Audit Party (03 members).
3. Nodal officer, Audit
4. Office of warden – To arrange refreshment, lunch and high tea facility to the Audit Party (04 members).
5. Coordinator, NITTR Extension Centers Pune, Ahmedabad, Goa, Raipur
6. Sr. PA to Director
7. Institute Website